

# Duplicate Card / Certificate Request Form



Complete this form and return with your fee. The cost is \$22.00 per Card or Certificate. HST is extra. Please print.

Present Name (Please indicate here if you want a name change on your certificate)

Mailing Address (If being sent to an organization, please include its name.)

City

Province

Postal Code

Work Telephone

Home Telephone

Estimated Examination Date

Trainer Name

Course Sponsor

Please replace with: Card  Certificate  Both

This is for **BASICS.fst**<sup>®</sup>

**ADVANCED.fst**<sup>®</sup>

**TRAIN-THE-TRAINER**  (certificate only)

## Office Use Only

Class ID Number: \_\_\_\_\_

Date Request Received: \_\_\_\_\_

Date Mailed: \_\_\_\_\_

## Payment Information

*Cash payments are not allowed.*

*If billing to an account, you must provide the name of the account here: \_\_\_\_\_*

Duplicates cost \$22(+ HST). The price covers the processing of your request, the cost of certificates or card, and the cost of regular mail delivery. For courier delivery service to most areas of Canada please add \$15.00 + HST.

Cheques should be made out to TRAINCAN, Inc.

If paying by credit card: Visa \_\_\_\_\_ MasterCard \_\_\_\_\_

What is the name on the card? \_\_\_\_\_

Card Number \_\_\_\_\_ Expiration date \_\_\_\_\_

I want my duplicate certificate in a week. Please bill my credit card \$15.00+HST (info provided above). **Please note that wallet cards cannot be delivered in one week.**

Return this form to:

TRAINCAN, Inc.  
103 - 23 Lesmill Rd.  
Toronto, ON M3B 3P6  
416-447-9588 - Ext: 275 Fax: 416-646-0877 1-888-687-8796

***Fraudulent use of any TRAINCAN, Inc. certificates is subject to prosecution to the full extent of the law.***